



Supporting information for the post of Community Dance Artist



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**ARTS COUNCIL
ENGLAND**

December 2015

Dear Applicant,

RE: Community Dance Artist

Thank you for your interest in the above position.

Please find below background information, job description and person specification.

Please ensure that you complete all sections of the application form fully. When filling in your application form, please study the person specification carefully. If you do not demonstrate on the form that you fulfil the essential criteria for the position, you are unlikely to be successful in your application.

For further information or an informal chat about the post please contact Amy Dalton on 01529 411197 or 07766 422675.

Please return your completed application form to:

Amy Dalton- Head of Dance Development

artsNK

Third Floor - NCCD,

Navigation Wharf,

Carre Street,

Sleaford,

Lincs NG34 7TW

Or email: amy.dalton@litc.org.uk

The closing date for applications is **18th January 2016 at 9am** with interviews taking place on **Thursday 28th January.**

We look forward to receiving your application.

Yours Sincerely

Amy Dalton

Amy Dalton

Head of Dance Development

General Information

artsNK is a unique team of performing and visual arts specialists which initiates, develops and supports arts projects across the North Kesteven District, the county of Lincolnshire and into the East Midlands. Established 25 years ago, the dynamic team has established a strong reputation for innovative and diverse arts projects within rural communities. The team also manages The Terry O'Toole Theatre in North Hykeham; - a purpose built studio theatre offering a diverse programme of performing arts events and the Vitality Programme, a music to movement programme for the over 60s. artsNK is funded by North Kesteven District Council, Arts Council England and is managed by Leisure in the Community Ltd in partnership with 1Life.

Dance within artsNK

artsNK is committed to delivering, producing and shaping a broad and varying dance programme which places participation at the heart of its activities. The dance team has a proven track record and reputation for the only community youth dance and dance in education provider in the county. Our work is high quality and we are regularly commissioned by local and regional organisations to deliver programmes and bespoke projects. We work closely with county, regional and national agencies such as Dance4 and Youth Dance England. The dance team reach over 3,000 young people on an annual basis across Lincolnshire. There are multiple performances and events held annually, increasing participation and reaching new audiences. The team's approximate audience reach is over 6,000 and our service areas are broken down into ongoing or annual programmes in addition to regular projects and one-off projects.

artsNK offers the following projects and programme:

- A **Youth Dance Class Programme** based in NK featuring 8 Dance Groups in contemporary creative, streetdance, breakdance, dance leadership and Arts Awards, 1 Contemporary Youth Dance Performance Company (kNacKer'd), 1 Streetdance Youth Performance Company (redXco) and 1 Male only Youth Breakdance Performance Company (Jumpstart)
- Full production of **True Motion**, the county's U.Dance platform, which feeds directly into Youth Dance England's national performance framework supporting schools, community groups and private dance schools to present high quality work at county level
- An **Aerial dance and fitness programme** as part of a wider county Circus Arts development initiative, with current classes running in North Hykeham on silks, hoop and hammocks (aerial yoga)
- An extensive Dance in Education programme called **InspireDance** which includes support for schools, delivery, advice and a Teacher Training Programme called **On with the Dance!**
- Dance for the over 60's on the **Vitality** project
- Cross-Art form projects and community festivals; work with our wider NK Arts Partnership including the National Centre for Craft & Design, Design Factory and Design Nation.
- Audience development through outreach programmes and professional dance performances held at The Terry O'Toole Theatre every season
- Networking, support and guidance for local dance practitioners
- Links to the Transported: Creative People and Places project, running in Boston and South Holland districts
- Co-management and production of popular streetdance project; **Dance Factor**

- Partnerships with Paradigm Arts, North Kesteven School, Carres Grammar School, OutreachNK and Lincolnshire One Venues (LOV) Young Peoples Team.

Staff Structure

artsNK's Dance Development Team comprises five full time posts and a number of casual posts alongside local freelance dance artists. The Head of Dance Development is responsible for development of the dance programme with the rest of team focused on delivery, administration and project management. The Community Dance Artist will be responsible to the Head of Dance Development and work alongside the existing team to deliver our busy programme.

For further information visit the website www.artsNK.org, like us on Facebook at artsNK-Dance-Team and follow us on Twitter @artsNKDance

Job Description

Job Title: Community Dance Artist

Responsible to: Head of Dance Development

Hours: Full time, 39 hours per week

Contract: 1 Year, Fixed term with the possibility of an extension subject to funding, start date by negotiation

Base: The National Centre for Craft and Design, Sleaford and The Terry O Toole Theatre, North Hykeham

Salary: £17,340

Purpose of the Job:

Key Tasks:

1. To teach high quality, inclusive and engaging dance sessions on **artsNK** Dance Team's many and varied programmes and projects. These should be suitable for all ages and abilities across the district and county.
2. To undertake relevant reflective practice, ensuring learning and evaluation undertaken is applied. This might include formal evaluation and monitoring.
3. To contribute towards InspireDance, **artsNK's** dance in education programme including all associated planning, administration and delivery.
4. To develop and teach appropriate classes for district-wide youth dance groups, including the promotion of dance for boys including delivery on **artsNK's** Youth Dance Class Programme.
5. To teach appropriate community dance programmes in Specialist Schools, Colleges and/or HEIs across all key stages/year groups within the District and where appropriate the County of Lincolnshire.
6. To contribute towards teaching, leading and spotting in aerial dance sessions, including hoop (lyra), silks and other circus disciplines.
7. To demonstrate knowledge and technical ability, understand current practices and methods of delivery in your chosen dance style(s) to ensure current, appropriate, safe and effective practice.
8. To understand and demonstrate a variety of teaching and leading strategies to facilitate creative engagement and know how different choreographic approaches inform your practice of dance making.
9. Undertake risk assessments for dance sessions considering environment, temperature, numbers of people, support workers, before, during and after session policies.
10. To work in line with **artsNK's** Child Protection and Vulnerable Adults Policy, as well as Professional Code of Practice.
11. To attend and contribute to regular team meetings, planning sessions, and to think about, feed into and contribute to the teams' strategic aims. This is addition to partnership development, project evaluations and social media updates.
12. To attend relevant training courses and CPD as directed by the Head of Dance Development.
13. To keep up to date with current issues or developments within a wider dance context and implement these into the dance team programme.
14. To undertake such other duties as may be determined from time to time, within the general scope and commensurate with the grade of the post. Duties outside the scope of the post may also be undertaken with the consent of the post-holder.

CORE QUALITIES & BEHAVIOURS

According to the 1Life Performance Framework

In addition to the Key Responsibilities, 1Life has identified the core qualities and behaviours required from all colleagues for the successful delivery of our Mission, Vision, Values and commercial goals. These can be found in the 1Life Behaviour Framework and this role is required to achieve at Level 1 with particular focus on the following areas:

- Supporting others to succeed
- Planning for Success
- Owning the issue and getting it done

Note: This job description represents a statement of duties of the position, but does not include all minor duties. It is inevitable over time the nature of an individual job will change and certain duties will be lost or gained without changing the general character of the position or responsibilities. As a result this Job Description may be subject to revision.

Core Qualities as shown on Company Framework:-

Planning for Success

- Makes time to plan activities in advance and treats planning as a conscious process
- Thinks about who else is being affected by the plans being made and discusses options with them
- Communicates plans and progress with all involved in a timely effective way
- Anticipates problems in advance and thinks about possible solutions

Owning the Issue, Getting it done

- Honours their commitments
- Delivers what they have promised and to the agreed standard
- Manages their time effectively to ensure the efficient achievement of tasks
- Takes the initiative when the situation demands it, rather than waiting to be told
- Evaluates and learns from their work seeking and listening to feedback from others

Supporting Others to Succeed

- Builds positive and strong relationship with those they work with
- Shows passion and commitment to their team and its success
- Gives colleague's encouragement and support at the right time
- Sets high standards and expects others to share these standards
- Communicates clearly and positively with others

All candidates will be recruited against the above criteria regardless of their sex, racial, ethnic or national origin, disability, age, sexuality or responsibilities for dependents. We value a diverse workforce and celebrate our differences.

The company requires all staff to obtain an enhanced DBS disclosure. You will be required to provide the necessary documentation for the checks to be carried out. The company will cover the cost of obtaining the disclosure and reserves the right to request additional DBS checks at any time in the future.

Person Specification

JOB TITLE: Community Dance Artist

ESSENTIAL	DESIRABLE
Education & Training	
<ul style="list-style-type: none"> • Qualification or relevant dance experience • Educated to level 4 or above 	<ul style="list-style-type: none"> • Undergraduate level degree in Dance • Training for working specifically with young people in dance • Dance Teaching or dance leadership qualification(s) • Specialist aerial discipline training such as silks or hoop qualifications • Specialist training in working with those with disabilities
Relevant Experience	
<ul style="list-style-type: none"> • An interest in and enthusiasm for dance • Teaching and leading dance activity within the community to a range of ages and abilities • Some experience of working in an arts or dance organisation • Teaching experience and understanding of more than one dance style e.g. hip hop, streetdance, contemporary and creative dance 	<ul style="list-style-type: none"> • An understanding of the general dance network and activity in Lincolnshire/ East Midlands • Experience of working with young people to create performance work • Experience of working with boys to break down the barriers to dance • Teaching experience with a variety of community based groups including dance for disabled people and dance for older people • Teaching of various aerial disciplines including silks & hoop • Teaching experience to groups with disabilities • Arts Awards Adviser trained
Knowledge	
<ul style="list-style-type: none"> • Up-to-date knowledge of good practice within community dance • An understanding of current issues/trends within community dance • An understanding of community dance within an education context • An understanding of the role community dance plays within arts development 	<ul style="list-style-type: none"> • An understanding of planning, development, delivery and administration for arts projects • An understanding of partnership working • An understanding of circus arts disciplines, including aerial silks, hoop (and/or any others) • An understanding of the needs of disabled groups • Knowledge of Dance within the National Curriculum Framework

Skills and Abilities	
<ul style="list-style-type: none"> • Effective, coherent and clear communication skills – oral and written- especially by email and telephone • Creative approach to teaching and choreographing • Effective Time Management • Work effectively in a team, whilst also being able to work independently • Ability to use Microsoft Office as well as social media websites 	<ul style="list-style-type: none"> • An ability to effectively use various teaching strategies
Personality	
<ul style="list-style-type: none"> • Strong organisational skills • Confident, professional, enthusiastic and energetic • Outgoing and motivated • Ability to learn quickly and be adaptable 	<ul style="list-style-type: none"> • Proactive, ambitious, focused, ability to apply initiative
General	
<ul style="list-style-type: none"> • Willingness to work flexible hours, with some evenings and weekends • A current valid driving license and the use of a vehicle with insurance for business purposes • Undertake a full DBS check 	